



# PROPERTIES DESIGN & CONSTRUCTION COMPETITION & DISPLAY GUIDELINES

SETC 68<sup>th</sup> Annual Convention ♦ Lexington, KY ♦ March 1-5, 2017

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*Sponsored by Robert O'Leary and Doug Brown, Friends of Props*

## **HOW TO ENTER**

- You may enter up to one design in each design competition category.
- An entry fee of \$20 applies to each entry.
- You must register for the Convention and apply for the Design Competition online at [setc.org](http://setc.org).
  - Registration and all applications must be completed by **January 27, 2017**.
  - Late entries may be allowed if space permits, but may be declared ineligible for awards.
- Your school must be an active Institutional member of SETC for you to win prizes.
  - Institutional membership is \$77.
  - Please contact SETC to verify school status.
- Carefully read these guidelines and prepare your materials accordingly.
- *We reserve the right to refuse to exhibit entries that do not adhere to the stated criteria.*

## ***At Convention***

- **Bring all design elements to the determined sign in area** at the designated time.
  - Do not mail the designs to the SETC office.
  - Be prepared to collect your design immediately after the close of Design Competition Saturday at noon.
  - Neither SETC nor the Design/Technology Committee will assume responsibility for entries not picked up at the designated time.
  - The area will be secured when displays are not open.
  - You will be allowed to set up your own display, but it *may* have to be moved by others while you are not present.
  - Entrants **MUST** be present for the critique of their work.

## **Display Guidelines**

- Each design must be configured to occupy a 30" square of table, and the space above it.
- Your exhibit must be freestanding; wall space, hanging and suspension points, or anything like it will not be available to you.
- Your display should be self-supporting, lightweight, well-constructed and easily set up. It must be able to be quickly and easily moved by only one or two people in the event your submission is selected for response. (Entrants must be present during their response.)
- The committee reserves the right to restrict space allocations for exhibits which exceed the practical limitations of the exhibition space. Questions should be directed to Committee Chair Michael Smith at [msmith73@elon.edu](mailto:msmith73@elon.edu).
- Electricity is **not** provided
- The use of laptops, projectors, and audio players are prohibited (unless they are integrated into the actual prop).

- Please do not display your school's name, your business card or resume. If your school's name is already on drafting title blocks, you do not have to remove it.
- Place your name and phone number on the back of all artwork.

## Criteria

- **What to enter:**
  - Maximum of 3 items from an actual production OR project unrelated to specific production. Props are "non-costume items used by an actor (hand prop) or set dressing including furniture and decorative elements of the set even if not handled by an actor." Questions? Send a photo to [propatsetc@gmail.com](mailto:propatsetc@gmail.com).
  - A sketch true to the item, whether or not entrant designed item.
  - Research if necessary.
  - Design Statement: One-half page or less, describing the process of creating the item and any problems that you solved in doing so.
- **Props will be judged on, at a minimum, the following criteria:**
  - *True to design* - whether the item was designed and built by the same individual, or designed by someone else and built by the entrant, it should be accompanied by a sketch and supporting research if necessary and true to the designer's intention. Historical accuracy (if applicable), as well as appropriateness if from a production, will be considered.
  - *Elegance of technique* – the quality of craftsmanship and finish.
  - *Creativity* - consideration should be given to items that utilize old techniques in different ways or that use new techniques or experimentation but not at the expense of beautifully executed traditional items.

## Helpful Hints

- The content of the work is more important than its presentation.
- Be neat, but do not overproduce. Examples of overproduction might include: framing, fancy printed papers, elaborate titles, playing music, battery operated lighting. Fancy printed labels are fine, but hand-drafted neat labels are just as good.
- Additional drawings and sketches may be left as a stack on your table. The respondents will look through them.
- Edit and proofread your Design Statement. Be concise.
- The judges for each category will carefully review each entrant's work, giving special consideration to the merits of the design concept and how that concept has been translated visually into the design work that is presented. The judges will assess the quality of the design, the clarity of the conceptual statement, the graphical presentation (renderings, sketches, models, drafting), the research (specifically considering how it ties into the design) and the overall presentation of the work. Additionally, the judges may take into consideration information gathered during the feedback session that they hold with the entrants.

## Awards

- Awards will be announced at the **Design Awards Ceremony on Friday night.**
  - Award winners will be photographed at this event for recognition in SETC publications and on [setc.org](http://setc.org).
- Graduate & Undergraduate Division winners: 1<sup>st</sup> Place, \$125; 2<sup>nd</sup> Place, \$75; 3<sup>rd</sup> Place, \$50.
- Design entrants **must be present for their critique** to be eligible.

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