



Welcome to the SETC Spring Professional Auditions
February 28 – March 2, 2019 ~ ~ Knoxville, TN

DO YOURSELF A FAVOR ...

Read this information carefully for details about

Where you need to be

When you need to be there **

and

What you need to do!

Information about the Auditions, Theatres and what they are looking for, Callbacks, and *much more* is included for your benefit.

Feel free to contact us at SETC april@setc.org if you have any questions.

**** Please note there are many details about the schedule & process.**

However, some activities may need to be adjusted on-site and could change – make sure to attend the briefing on your scheduled audition day for any schedule, room change, time change, etc. announcements.

You should read this thoroughly to answer most of your questions! **

We look forward to seeing you in Knoxville, TN!!

The SETC Central Office Staff: April J'C Marshall & Pat Shumate;
& the On-Site Audition Team

**Don't forget your registration fee covers the entire convention,
and you should attend workshops, shows, etc.**



Annual Convention
 February 27 - March 3, 2019, Knoxville, TN
DANCER-ONLY SCHEDULE

All check-in, Theatre Job Fair & Auditions activities will be held at the Knoxville Convention Center.

Auditions are grouped as follows:

Summer-Only = Thursday morning, Friday afternoon, Saturday afternoon
Year-Round/Seasonal/Job-In = Thursday afternoon, Friday morning, Saturday morning
Actor/Tech = Saturday afternoon following regular auditions
DANCER-ONLY are on Thursday Evening

Thursday, February 28

5:30 pm - Dancer Briefing, Warm Up & Instruction, **KCC 200 D/E** (companies can watch)
 - 9:00 pm **DANCER-ONLY & Dance Call, KCC 200 D/E** (immediately following warmup)

SUNDAY MARCH 3 – CONVENTION ENDS AT NOON

OFFERS MAY BE MADE TO YOU ONLY 24 Hours AFTER THIS TIME (i.e. Noon March 4th)

SETC Professional Auditions Schedule

THURSDAY FEBRUARY 28, 2019				
THURSDAY	Actor Briefing 1-260	KCC 2nd Flr Lecture Hall	8:30 AM	KCC 2nd Flr Lecture Hall
	Theatre Briefing -- All Companies		9:00 AM	
		Actor Numbers	REPORT TO HOLDING KCC – Park Concourse Rm 200A	Aud TIME
	Summer Only	1 - 40	9:00 AM	9:30
		41 - 80	10:00 AM	10:30
		BREAK	15 minutes	
		80 - 120	11:15 AM	11:45
		121 - 140	12:15 PM	12:45
	Year Round	141 - 180	1:45 PM	2:15
		181 - 220	3:00 PM	3:15
		BREAK	15 minutes	
		221 - 260	3:45 PM	4:30
	Dance Briefing, Warmup & Dance CALL		Room 200 D/E #1-260 & Dancer Only	5:30 following Warm-Up

CALLBACKS WILL BE THE SAME DAY AS YOUR AUDITION

Below is a sample of the callback form that we place in the Callback Posting Room at the SETC Auditions. After your audition group, you will go to the Posting room and look at each company's sheet to find if your number has been called-back. ***Mark each callback if you accept (initial) or deny (thank you) the callback. BRING 30+ resume/headshots w/ you. Companies request as follows:

SIGN UP FOR CALLBACK: GO TO THE COMPANY'S CALLBACK LOCATION AND SIGN UP FOR AN AUDITION TIME

ATTEND DANCE CALL: GO TO THE DANCE CALL IN THE EVENING. MAKE SURE TO SCHEDULE YOUR OTHER CALLBACKS AROUND THE DANCE CALL AND THE DANCE WARMUPS!! RE-CHECK THE POSTING BOARD AFTER THE DANCE CALL TO SEE IF ANYONE HAS ADDED A REQUEST TO SEE YOU FOR A CALLBACK (BLUE SHEETS)

PHOTO/ RESUME ONLY: TAKE YOUR HEADSHOT AND RESUME TO THE COMPANY'S CALLBACK LOCATION OR ASSIGNED SPOT AND LEAVE IT IN THE BOX FOR THEM – DO **NOT** SIGN UP FOR A CALLBACK TIME.

Be sure to put your audition number on all materials you leave with the companies, and a local contact number if possible (i.e. cell phone#)

CALL BACK REQUESTS – TODAY'S DATE Saturday, March 2

COMPANY XYZ Theatre

CALL BACK LOCATION (HOTEL/ROOM #) Holiday Inn # 391 ~ or ~ Knoxville CC 204 A&B

(Check all that Apply)

(Check all that Apply)

AUDITIONEE INITIAL TO ACCEPT CALLBACK	AUDITIONEE #	SIGN UP FOR CALLBACK	ATTEND DANCE CALLBACK (THEN CHECK POSTINGS)	PHOTO/ RESUME ONLY	PAID ACT/ DANCE / SING	PAID INTERNSHIP OR APPRENTICE	UNPAID INTERNSHIP OR APPRENTICE
***MJS	100	✓ 1			✓		
THANKS	101	✓ 2	✓ 2		✓		
JD	102		✓ 3				✓
US	103			✓ 4			
AMC	104	✓ 5			✓	✓	
JCM	780			✓ 4			

REMARKS: THIS IS WHERE COMPANIES WILL WRITE ANY "SPECIAL INSTRUCTIONS FOR YOU"

WHAT THE ABOVE CHECK MARKS MEAN

- 1) You should go to theatre's location and sign up for a time on their sheet; (jobs are paid)
 - 2) Sign up **AND** go to the Dance Call; (jobs are paid)
 - 3) **ONLY** go to the Dance Call, you should **NOT** sign up for a slot; (jobs are uppaid)
 - 4) **ONLY** leave a headshot & resume in their assigned spot: you should NOT sign up for a slot OR go to Dance Call
 - 5) Sign up for a slot, but NOTICE that what they are offering might be paid or could be an intern or apprenticeship.
- ***Don't forget to accept or deny the callback: You will **INITIAL** if you accept the callback. Please write **THANKS** if you do not.
- 6) And remember – do **NOT** sign up or leave headshot/resumes for companies which did not request you.
 - 7) Check the call boards again AFTER the Dance Call – more listings may be posted

